

phone. You may notify MVD by writing to Mail Drop 538M, Motor Vehicle Division, 1801 W Jefferson St, Phoenix AZ 85007, or you may go to any driver license office. If you wish to show your new name on your license, you will have to present identification in both your new and previous names and apply for a duplicate license (See Page 10).

Arizona's Driver License

Arizona issues an "extended" driver license that does not expire until age 65. However, your photo and vision screening will need to be updated every 12 years. Drivers 60 and over will receive a 5-year license. Temporary residents such as out-of-state students and their spouses, or military personnel and their family members may apply for a 5-year license regardless of age.



Applying For A Driver License

If you are new to the state, you will be required to show your out-of-state driver license when you apply for an Arizona license.

National Driver Register

Arizona is a member of the National Driver Register, a nationwide computer system providing information about problem drivers. When you apply for an Arizona driver license, the information from your application is checked against this system. You should receive your license or identification card the

day you apply. However, if you have outstanding or unresolved actions in any other state, or you provide false information on your application, your Arizona driver license will be canceled and there are no refunds of application fees.

Features Of The License

- Digital photo technology provides for instant retrieval
- Holographic film overlay incorporates two security devices to reduce fraud
- Credential type, e.g., Commercial Driver License, Instruction Permit, is printed directly underneath the "Arizona" logo
- "Under 21" Driver License
 - Photo placed on left side of credential instead of the right
 - Indicates "Under 21" in red, next to photo
 - Displays date when licensee reaches 21

Types Of Licenses

Instruction Permit

If you are at least 15 years and 7 months of age you may be issued a graduated (Class G) or motorcycle (Class M) instruction permit. If you are 16 or over, you do not need to wait until the permit expires before applying for a driver license. You must be at least 18 for an operator (Class D) permit.

With a graduated and operator permit you must be accompanied by a class A, B, C or D licensed driver, who is seated next to you. The graduated permit is valid for 12 months.

With a motorcycle permit you are prohibited from operating a motorcycle on freeways or interstate highways or between sunset and sunrise, or at any time when there is not enough light to clearly see persons or vehicles at a distance of 500 feet. The motorcycle instruction permit is valid for 6 months and can be renewed one time within a 24 month period.



The commercial (Class A, B or C) instruction permit is valid for a 6 month period. You must be at least 18 to apply. For additional information, see the Commercial Driver License Manual, available by calling one of the numbers on Page 1.

Graduated License (Class G)

(beginning 01/01/2000)

A graduated driver license is issued to an applicant who is at least 16, but less than 18 years of age and is valid to operate any vehicle that does not require a motorcycle or commercial license. A person who was issued a class D license prior to January 01, 2000, will not be required to get a class G license.

An applicant for a class G license must have satisfactorily completed a driver education program that is approved by MVD or the parent or guardian must certify in writing that applicant has completed at least 25 hours of supervised driving practice, including at least 5 hours at night.

The holder of a class G license is not required to obtain an operator (Class D) license at age 18, but may choose to obtain one.

Operator License (Class D)

An operator license allows you to drive any vehicle that does not require a motorcycle or commercial license. You must be at least 18 years of age to apply for an operator license.

Motorcycle License (Class M)

A motorcycle license is required to drive a motorcycle, or motor-driven cycle. You must be at least 16 to apply for a motorcycle license.

For additional information, see the Motorcycle Operator Manual available by calling one of the numbers on Page 1.

Commercial Driver License (Class A, B or C)

A commercial driver license (CDL) is required for drivers of heavyweight vehicles (26,001 lbs or greater

gross weight), vehicles capable of carrying 16 or more passengers (including the driver), or vehicles required to be placarded for hazardous material. The minimum age for a commercial driver license is 21. If you are at least 18, you may apply for an intrastate commercial driver license that is valid only in Arizona.

For additional information, see the Commercial Driver License Manual, available by calling one of the numbers on Page 1.

You are required to submit a copy of your DOT Physical Examination form when you apply for a Class A, B or C license, or renew an existing license. Incomplete or inaccurate information on the examination form may result in suspension or denial of the license. You must maintain your physical qualification with MVD and must submit a copy of your examination form every 24 months to the MVD Medical Review Program. Failure to do so may result in suspension of your commercial driving privilege.

Items Needed To Obtain A License

Identification & Proof of Age

Arizona state law requires that all applicants for an original driver license or identification card submit proof of identification. You must present two forms of identification listed below — one must have your photo (or three forms of identification if no photo identification is available). One document must be listed under Primary. All must be originals or copies certified by the issuing agency. All must be in English.

Primary (must include Date Of Birth)

- Birth Certificate issued in any state, territory or possession of the US
(*Not Acceptable:* hospital record/certificate and California Certified Abstract Of Birth)
- Delayed Birth Certificate issued in any state, territory or possession of the US
- US Certificate of Birth Abroad
- US Passport



- Foreign Passport with US Visa (admission stamp or I-94 Form required in passport)
- I-94 Form (with photo) presented without passport
- Resident Alien Card (issued after March 1977)
- INS Employment Authorization Card (I-688A, I-688B, I-766)
- US Certificate of Naturalization
- US Certificate of Citizenship
- Driver License issued in any state, territory or possession of the US
- Arizona ID Card (issued after July 1996)
- Instruction Permit issued in any state, territory or possession of the US
- Certified Letter of Identification for a Ward of the Court, issued by a court or government agency in the US
- Affidavit of Identification (with photo and within 15 days of issue) from Arizona Department of Corrections, a county detention facility or a probation office in Arizona
- Tribal Certificate of Indian Blood
- Tribal or Bureau of Indian Affairs Affidavit of Birth
- US Military DD-214
- US Military ID Card (active duty, reserve and retired)
- Veterans Administration Card
- Concealed Weapons Permit
- Medical Insurance ID Card (including AHCCCS ID card)
- Professional License
- Bank Card
- Credit Card
- Employee ID Badge (with photo)
- School ID (with photo)
- Marriage Certificate issued in any state, territory or possession of the US
- Documents from Court of Record:
 - Divorce Decree
 - Adoption Decree
 - Name Change Decree
 - Bankruptcy Decree
 - Emancipation Decree

Secondary (does not have to include Date Of Birth)

- US Military Dependent ID Card
- US Armed Forces Driver License
- Social Security Card
- International Driver License or Permit
- Motor Vehicle Record or Clearance Letter (within 30 days of issue)
- Legal Guardian Affidavit
- Selective Service Card
- W-2 Form

Proof Of Social Security Number

The use of your Social Security Number (SSN) as your Class D, G or M driver license number is voluntary. If you wish to have your SSN used as your driver license number, you will need to provide proof of your SSN, such as a Social Security card, Medicare card, tax record or W-2. If you do not wish to use your SSN, an alternate number will be assigned.

Parent/Guardian Approval For Applicants Under 18

If you are under 18, your application for an instruction permit or driver license must be signed by at least one adult. The adult will be responsible for any negligence or willful misconduct when you are driving.

The application must be signed by:

- One natural parent if married to the other natural parent or
- Both natural parents if not married to each other, but share joint custody or



- One natural parent with sole custody or if neither parent is living:
- Legal guardian (proof required) or
- Foster parent if living with the minor (proof required) or
- Employer of the minor (death certificates must be shown)

The signatures must be witnessed by an MVD agent or by a notary public. Signatures obtained for an instruction permit will be required again for a driver license.

The person who signed the application for a minor, as well as the person with responsibility for the minor, may cancel the minor's license. The license may be canceled by submitting an "Affidavit to Cancel the License of a Minor", available at any driver license office or by phone (See numbers on Page 1) or by sending a notarized letter authorizing the cancellation to: Mail Drop 536M, Motor Vehicle Division, 1801 W Jefferson St, Phoenix AZ 85007. Indicate the license number, full name and date of birth of the person whose license is to be canceled.

Medi-Code Doctor's Statement

Space is provided on your license to indicate medical conditions that may require immediate attention. You must present a statement, dated within 90 days, about the medical condition signed by a licensed physician to obtain a medical code on your license.

Proof Of Insurance

Arizona law requires that vehicle owners have liability insurance (See Page 11). Any vehicle to be used on a driver licensing road test must contain the required proof of insurance.

Fees

The license fees are based on your age on your next birthday.

Operator or Motorcycle License	
Ages 16-39	\$25
40-44.....	\$20
45-49.....	\$15

50 & over and 5 year.....	\$10
Limited License	\$10
Identification Card	
Ages 0-64	\$12
65 & over.....	No fee
Instruction Permit.....	\$7
Motorcycle Endorsement	\$7
Restricted Instruction Permit	\$3
Duplicate License or Identification Card.....	\$4
Duplicate Instruction Permit.....	\$2
Out-of-State Driver License Skill Test.....	\$15
Out-of-State Vision Screening.....	\$5

For commercial driver license fees, please refer to the Commercial Driver License Manual or call one of the numbers on Page 1.

Motor Vehicle Record – 39 Month.....	\$3
Motor Vehicle Record – Certified 5-Year	\$5
Abandoned Vehicle Fee	\$50
Abandoned Vehicle Fee (on federal land)	\$200
Returned Check Fee.....	\$10

If your license is revoked, suspended or canceled for any reason, you will be required to pay another application fee, in addition to a reinstatement fee.

All fees may be paid by cash, check, traveler's check or money order; credit cards are an option at some offices. No refunds are given on any fees.

Tests

MVD is responsible for screening and testing driver license applicants. This helps to ensure that Arizona drivers have the necessary knowledge and ability to safely handle the vehicles they will be driving.

Medical Screening

Assisted by the Arizona Medical Advisory Board, MVD has established medical standards for driver licensing. Several questions regarding your medical condition are included on the driver license application.

You must report to MVD any medical conditions that develop or worsen that may affect your ability to



safely operate a motor vehicle. This must be done within five days of a change or as soon as the condition allows. The written report must include: full name, address, date of birth, description of condition and signature. The report must be sent to: Mail Drop 818Z, Medical Review Program, PO Box 2100, Phoenix AZ 85001.

Vision Screening

You may be given a simple vision exam. If you wear prescription glasses or contact lenses for distance vision, be sure to wear them. You must have uncorrected vision of 20/40 or better in at least one eye in order to obtain an unrestricted license. If you cannot meet this requirement without glasses or contact lenses, you will be given a license with an “A” restriction. An “A” restriction means you must always wear your glasses or contact lenses when driving. A test of visual field will also be given to check how far you can see to the side while keeping your eyes straight ahead.

In addition, drivers who visit an MVD office for vehicle title and registration services may be required to update this vision exam.

Written Tests

When applying for your first Arizona driver license or instruction permit, you will be required to pass a written test based on the information contained in this manual. If you are applying for a motorcycle license, you will also be tested on the information contained in the Motorcycle Operator Manual, available at any driver license office or by phone (See numbers on Page 1) or the Internet. One application fee allows you 3 attempts to pass the test(s) in a 12-month period.

If you cannot read English well enough to take a written test, arrangements can be made for an oral examination in English. If you need an interpreter, you must provide one.

If you are renewing an Arizona license, you may have to take the written test if your license has been canceled.

Road Test

You will drive a test route that has a variety of traffic situations. An examiner will ride with you in your vehicle and give you directions to follow. You will be observed and graded on specific actions and on your general ability to safely operate the vehicle.

If you have a current out-of-state driver license in your possession, you will normally not have to take a road test. However, you may be required to take a road test any time that you apply for a license.

Skills observed and graded may include any of the following:

- Failing to make a full stop
- Crowding the center line
- Following distance
- Yielding right-of-way to pedestrians and to other vehicles
- Signaling
- Braking
- Stopping and starting
- Backing
- Steering
- Passing and being passed
- Observation and planning
- Operation of the vehicle
- Speed
- Choice of proper lane
- 3-point turn — turning around within the width of a street
- Use of clutch (for standard transmissions)
- Parking (including parallel parking)
- Turns
- Approaches to intersections, stop signs and traffic signals
- Compliance with traffic laws and rules

Paying one application fee allows you 3 attempts to pass the test in a 12-month period.

You must provide the vehicle to be used for the test. The vehicle must be in good operating condition, and must have current registration, plate and tabs. If your vehicle is a 1972 model or newer, it must be equipped with seat belts, and these belts must be properly fastened and adjusted. You must have proof of insurance in the vehicle (See Page 11).

Before you can take the road test, you will have to show that you understand the meaning of Arizona traffic signs. You will also have to demonstrate that you can understand English-language instructions such as:

- Stop
- Slow down
- Left and right lane
- Drive straight ahead
- Turn left at next street, corner, stop sign, traffic light
- Turn right at next street, corner, stop sign, traffic light

These are the most frequent instructions, however other English commands or directions might be made depending on driving conditions or traffic circumstances.

Motorcycle Skills Test

The motorcycle skills test is a 10-15 minute demonstration of your riding ability that consists of performing maneuvers on an off-street, closed track as described in the Motorcycle Operator Manual.

If you have a current out-of-state motorcycle license in your possession, and the state that issued the license requires a motorcycle skills test similar to that given by Arizona, then you normally will not be required to take the test. However, you may be required to take a skills test anytime that you apply for an Arizona license.

You must provide the motorcycle to be used for the skills test. The motorcycle must be in good operating condition, and must have current registration, plate and tabs. The motorcycle must contain proof of insurance. You will be required to wear eye protection during the test, and if you are under age 18, you must wear a protective helmet. You will not be allowed to take the test



wearing shorts or open shoes (sandals or flip-flops).

As an alternative to the motorcycle skills test, MVD encourages you to take the Motorcycle Rider Course[®] offered by MVD authorized schools at several locations throughout Arizona. The Certificate of Completion you will receive when you successfully complete the course eliminates the requirement to take the knowledge and skill demonstration tests at MVD. Call (602) 712-8072 for referral information.

Motorcycle Safety Courses

Riding and Street Skills[®]: This course is aimed at beginning riders of all ages. This is a “hands on” training program in a controlled, off-street environment. Each instructor is certified by the Motorcycle Safety Foundation and MVD. The course is approximately 20 hours long and most often scheduled on weekends at various college campuses throughout Arizona. The course fee includes the costs of motorcycle rental, helmet rental, insurance and classroom materials.

License/Permit Cancellation

Your driver license or permit may be canceled for any of the following:

- If you fail to give correct information on the application
- If you apply while your license/driving privilege is suspended, revoked or canceled in Arizona or another state
- If a person who signed your application requests cancellation of the license (for minors)
- If you falsely state your age as 21 or over
- If you do not meet the medical requirements
- If you fail, refuse or neglect to pay fees, taxes or assessments to MVD



Duplicate License

You may obtain a duplicate license for \$4, if:

- Your Arizona driver license or identification card is lost, stolen or becomes unreadable
- Your address or name changes
- You wish to update your photo

You must provide two acceptable items of identification. If your name has changed, you will need to present identification in both your new and previous names.

Arizona licenses issued to applicants who have not attained the legal drinking age will bear special markings and will state the date on which the applicant will attain the legal drinking age. If you have such a license and wish to have the markings removed when you turn 21, you may apply for a duplicate for \$4.

A duplicate license may be obtained by calling toll free 1-877-301-8093, using a major credit card.

If your license was issued prior to July 1995, you must visit an MVD office to obtain the duplicate, so that your photo may be updated.

If you want to remove your Social Security Number from your license, you will be charged the full fee for a new license (See Page 7).

Identification Card

The identification card is available to all ages (including infants) for \$12. Persons over the age of 65 or anyone receiving Federal Supplemental Security Income disability checks, receive the card free of charge.

If you fail, refuse or neglect to pay fees, taxes or assessments to MVD, your identification card may be canceled.

You may not possess an identification card and a driver license at the same time. If your driver license is suspended, you may apply for an identification card that is valid for 180 days.

Voter Registration

You may register to vote at the same time as you apply for a driver license, by completing a separate

voter registration form available in each office.

Your registration form must be received by the County Recorder 29 days before the election, for you to be eligible to vote.

There is no fee to register to vote. You are not required to register to vote in order to obtain a license. To register you must be all of the following:

- 18 years of age on or before the next General Election
- A U.S. citizen
- An Arizona resident

If you have been convicted of a felony, your civil rights must have been restored.

Anatomical Gift Program Offers Life To Thousands

Many Arizonans will never know the people who gave them a new chance at life, but these people said “yes” to becoming organ donors when they received their driver license.

Every year Arizonans die while waiting for organ transplants. Each year Arizonans die who might have provided those life-giving organs had they indicated their wishes to be organ donors. MVD is proud to make this opportunity available to our customers. The process is quick and easy.

When receiving an Arizona license, you will be provided with organ donor information and donor cards. One of the cards will contain a peel-off sticker. If you wish to be an organ donor:

- Place the sticker on the back of the license in the lower right corner
- Fill out both cards
- Keep one card with you
- Give the other to a person you trust to carry out your wishes
- Do not return either card to MVD

For more information, call: 1-800-94-DONOR or visit the Donor Network of Arizona's Internet website at www.donor-network.org

By following these simple steps, you can give the gift of life.

Motor Vehicle Division